

REPUBLIC OF BOTSWANA

APPLICATION FOR A FILMING PERMIT

APPLICATION FORM

Five copies of this form should be completed and signed by the applicant who wish to obtain a filming permit, and sent to the Permanent Secretary, Ministry of Environment, Wildlife and Tourism, Private Bag B0199, Gaborone. Botswana. The applicant should be accompanied by a fully detailed proposal. Applicants from foreign countries are advised not to leave for Botswana before obtaining a filming permit from the Ministry of Environment, Wildlife and Tourism.

1. Title of Research of the proposed film or documentary

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2. Name and address of Applicant:

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Tel.: **Fax:**

3. Give a synopsis of the proposed film and a detailed script.

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4. Give a breakdown of the proposed filming time schedule.

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5. What are the proposed place(s) area(s) where filming will take place? Give exact locations.

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6. What is the purpose of the proposed filming i.e. How will it be used in the home country.

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7. Give passport particulars of the applicant and crew members as follows.

Name:

Nationality:

Passport number:

Place of Issue:

Date of Birth:

Date of Expiry:

8. Any other information

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9. Signature of the applicant

Date

GENERAL INFORMATION

Applicants are advised to retain the following information for future correspondence.

1. For any correspondence pertaining to a filming permit issued, always quote the permit reference number.
2. Statutory deposit of resulting videos:

Resulting videos should be deposited directly with the following institutions and any other department as may be specified in the permit:

- i) Permanent Secretary
Ministry of Labour and Home Affairs
Private Bag 002,
Gaborone, Botswana
- ii) Clerk of the National Assembly
P.O. Box 240
Gaborone, Botswana
- iii) General Manager
Botswana Television
Private Bag 0060
Gaborone, Botswana
- iv) Director
National Institute of Research
Private Bag 0022
Gaborone, Botswana
- v) Director
National Archives
P.O. Box 239
Gaborone, Botswana
- vi) Director
National Library Services
Private Bag 0036
Gaborone, Botswana